



## FBI Norfolk Citizens Academy Alumni Association – Annual Report 2021

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### 2021 Board of Directors

Lawrence Ronan, President  
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Clara Stanley, Treasurer  
Anne Guajardo, Secretary  
Delta Hinson, Past President  
Al Kaste, Membership Coordinator

Karen Corrigan, President/Director  
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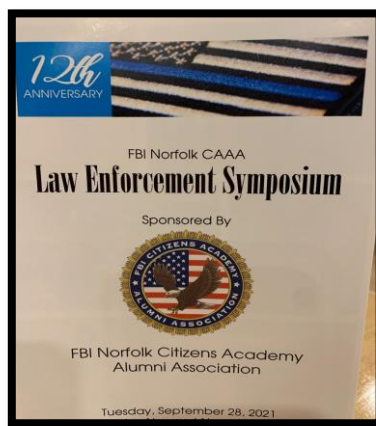
**COS:** Vanessa Torres

**Year Formed:** 2006

**Area of Responsibility:** Region 2, Norfolk, VA

### Highlight:

FBI Norfolk CAAA held its 12<sup>th</sup> Annual Law Enforcement Symposium on September 28, 2021, welcoming more than 175 federal, state, and local law enforcement professionals, as well as alumni members from throughout the FBI Norfolk authority. This was the first in-person event since COVID restrictions were put in place in early 2020.



The Special Agent in Charge (SAC) for the FBI Norfolk Field Office, Mr. Brian Dugan opened the event with a welcome to our guests and thanked our Law Enforcement partners for their

support and service. Our Master of Ceremonies was Mr. Michael Freeman formerly a Special Agent Bomb Tech and Training Coordinator from the FBI Norfolk Field Office.

The first presentation given to our attendees was on the Virginia Beach Municipal Center Building 2 Shooting that took place on May 31, 2019. Our presenters were Captain Teresa Orr, Retired and Ms. Erin Sutton, former VB City Manager who jointly led the response and recovery efforts for this event. Topics discussed were:

- Building 2 Incident Details and Scene Stabilization
- Phases of Disaster and Recovery
- Emergency and Continuity of Operations Planning
- Lessons Learned

Our second presentation was on Human Trafficking During the Pandemic. Ms. Joy Dudley, Victim Services Director for Free Kind, formerly the Virginia Beach Justice League, briefed the attendees on the effects of the pandemic on Human Trafficking identification and rescue operations.

A panel discussion was held on Policing in a Time of Pandemic and Unrest with the Chiefs of Police outlined below discussing Recruitment and Retention challenges, Advancement of the next Generation of Leaders, Intelligence-Led Policing, and the importance of Public-Private Partnerships.

Chief Steve Drew, Newport News Police Department  
Chief Larry Boone, Norfolk Police Department  
Chief Sean Dunn, Williamsburg Police Department  
Captain Timothy Riebel, Virginia State Police

The program was wrapped up with a special keynote speaker, retired Lt. Jason Redman, US Navy, who discussed “Overcoming Life’s Ambushes” using his previous experience in the US Navy and obstacles encountered while recovering from severe injuries sustained while serving. Topics discussed:

- An end is an opportunity for a new beginning
- Getting off the X
- Point man Principles
- Leadership Balance
- “Being the Light in the Darkness”

DCJS continuing education credits were provided to the symposium attendees.

**Chapter Priorities:**

Our mission as official ambassadors of the FBI are to support the community outreach efforts of the FBI Norfolk division through education, events and community service programs that improve public safety. Our strategic priorities are to:

- Deepen and strengthen connections with the FBI, Law Enforcement, and the Hampton Roads Community.
- Cultivate greater member participation and volunteerism to support our education, outreach, and community service mission.
- Build the infrastructure, systems, and resources to support continued growth and development.

### **Chronological Summary Review of Accomplishments– January 1, 2021, to December 31, 2021**

January 9, 2021 – Annual Membership Kickoff meeting held virtually

February 16, 2021 – Member Education - COVID Brief,

March 8, 2021 – Multi-Chapter Meet & Greet, hosted by New York, New Jersey, Pennsylvania

March 16, 2021 – Member Education - Business Email Compromise/ Cyber Fraud, SA Erik Gudmundsen

April 21, 2021 – Member Education - Civil Rights Brief, SA Alex Cav

April 28, 2021 – Financial Crimes, hosted by San Diego chapter

May 5, 2021 – 2021 FBI Norfolk Citizen's Academy Kickoff

May 11, 2021 – Give757 Fundraiser

May 18, 2021 – Member Education - Incident Response Plan/Team, Randy Plotkin

June 15, 2021 – Member Education - Digital Forensics, SA Darren Spencer

June 19, 2021 – 2021 FBI Norfolk Citizen's Academy Graduation

July 12 – 19, 2021 – FBI Norfolk Future Agents in Training (FAIT)

July 17, 2021 – FBI Virtual Recruiting Event

July 20, 2021 – Membership Meeting/Movie Night

August 17, 2021 – FBI Civil Rights Symposium and Member & Guest Education - Cyber Security for Seniors, members and guests, Randy Plotkin

September 17, 2021 – FBI Hostage Negotiator Training

September 21, 2021 – Annual Membership Business Meeting

September 25, 2021 – FBI Virtual Recruiting Event

September 28, 2021 – 12<sup>th</sup> Annual Law Enforcement Symposium

October 19, 2021 – Membership Meeting, State of CAAA Operations

October 28, 2021 – Top Golf Fundraising Event

November 9, 2021 – Ali Soufan presentation, hosted by Washington, D.C.

November 15, 2021 – Mayflower Marathon

### **Financial Report / Annual Budget:**

As of November 30, 2021, we had budgeted \$24,775.00 in income and \$24,772.00 in expenses.

With the COVID-19 related cancellation of fundraising and member events, actual income as of Nov. 30<sup>th</sup> was \$18,044. Expenses totaled \$26,493 resulting in a bottom line of -\$8,449.

December financials are pending close out and will be provided at a later date.

The following is a summary of the end of year actual budget results:

Income: \$18,044

Membership Dues: \$4,880

Programs and Events: \$4,455 (Law Enforcement Symposium)

All Fundraising Revenues: \$4,165 (Includes Sponsor Donation of \$2,182)

Expenses:

Chapter Operations Admin: \$12,307

Program Expenses: \$6,633 (Education and Outreach)

Chapter operations expenses were higher than budget for two main reasons. First, we paid \$10,000 to host the National Convention in 2022 that was not budgeted. Also, our investment in Office 365 which provided the technology infrastructure and platform to optimize virtual hosting of meetings, team communications, and sharing of documents and materials for board and committee meetings.

### **Membership:**

- Current paid members: 109
- Difference in membership number from previous year: -2

- Steps taken to maintain and/or increase membership? Board provided information to contact members who had not renewed during pandemic. Data quality initiative underway to ensure up-to-date contact information for membership.
- Do you have lifetime members? No LTM currently
- Membership dues amount(s): \$50/annual dues

### **Donors, Sponsors, and Partners – Thank you**

The FBI Norfolk CAAA is grateful to the Chapter volunteers, donors, sponsors, and partners who provided support and leadership to help us achieve our goals in a challenging year. Our Board of Directors and members donated time, financial resources, and in-kind services to support outreach programs.

### **Total Volunteer Hours:**

We are still calculating at this time and will update once we have our total

### **Call to Action:**

Engaging our community, our members and our FBI partners in meaningful conversations and activities that build trusting, productive relationships is imperative to achieve our goal of creating safer communities. We believe our plan provides a thoughtful roadmap to set direction, define priorities, and focus limited resources on programs to make that happen.

As the future unfolds, new needs and opportunities will no doubt emerge, and we must be prepared to embrace change while staying on course. Board members meet regularly with the FBI COS and SAC to address any changes in the Bureau's priorities, given ever-evolving community needs and public safety threats, will update our plan and priorities as needed.



**Submitted by: Anne Guajardo, Secretary**

**Name: Lawrence Ronan, President**

**Chapter Name: FBI Norfolk Citizens Academy Alumni Association**

**Contact Info: [board@fbinorfolkcaaa.org](mailto:board@fbinorfolkcaaa.org)**